

OTM Community Portfolio Worksheet

(Where numbers are requested please enter a single number, rather than a range.)

Church:

Name: St. Peter's Episcopal
City: Norfolk
Address: 224 South Military Hwy, 23502
Phone: 757-466-9392
Email: rector@stpeters-norfolk.org
Website: www.stpeters-norfolk.org

Contact Person:

Name: Laura Kallestad
Address: 224 South Military Hwy, Norfolk, VA 23502
Phone: 757-466-9392
Email: laura@stpeters-norfolk.org

Weekly Average Sunday Attendance (ASA): 45

Number of Worship Services:

Weekend: Sunday (8am and 10am)
Weekday: 0
Others per month: Wednesday (9 during Lent and Holy Week)

CURRENT Annual Compensation:	\$47,674
Cash Stipend: Yes/No?	No
Cash Stipend Detail: \$	n/a
Housing Allowance: \$	\$36,520
Utilities: Yes/No?	included in housing
Utilities Detail: \$	included in housing
SECA Reimbursement: \$	included in housing
Full?	
Half?	
None?	
Other?	

Additional Compensation Note: *(100 character limit including punctuation and spaces):*

Compensation Available for NEW Position (includes Stipend, Housing, SECA): \$46,196

Negotiable: Yes/No? Yes

Housing Available for (#persons): No

Pension Plan:

Church Pension Fund? Yes
Other? No
Healthcare: Full family?
Clergy + 1?
Clergy Only?
Negotiable? Yes
Dental: Yes/No?
Housing Equity Allowance in Budget: Yes/No? No
Annual Equity Amount: \$
Vacation Weeks: Negotiable
4 weeks?
One Month (including 5 Sundays)?
Other (indicate # of weeks and days)?
Continuing Education: Negotiable
Weeks:
Funding in Budget: \$
Sabbatical Provision: Yes/No? No
Travel/Auto Account: Yes/No? Yes
Other Professional Account: Yes/No?
Comments (100 character limit including punctuation and spaces):

PREVIOUS INCUMBENTS IN THIS POSITION

Name: Jim Hunter

Date Begun: June 2022

Date Ended: estimated July 2024

Name: Jesse Lassitter

Date Begun: January 2021

Date Ended: May 2022

Name: John Eidam

Date Begun: February 1997

Date Ended: July 2020

Name: Jim Neill

Date Begun: 1995

Date Ended: 1996

Name: Anthony Diffenbaugh

Date Begun: 1959

Date Ended: 1991

SCHOOLS

Church School:

Children?

Teachers/Leaders: 5; (Yvonne, Wendy, Bronwyn, Linsey, Debbie)

Students: 10

Teens/Young Adults?

Teachers/Leaders: none

Students: 8

Adults?

Teachers/Leaders: 3; (Jim, Kimberly/Laura)

Students: 10

Day School *(indicate all that apply):* (as of 1/21/24)

Pre-K? 2yrs: 10, 3yrs: 9 students, 4yrs: 11 students

Kindergarten? 5 students

K-6? n/a

K-12? n/a

Students: 40 students

Teachers: 5

Total Staff: 9

Notes: The day school board is in discussions of opening an additional 18mo-2yr class and closing the kindergarten class for the next school year.

NARRATIVE

In our baptism we promise to proclaim by word and example the Good News of God in Christ, seeking and serving Christ in all persons. You are invited here to reflect on your ministry by responding to all of the following questions (1200 character limit per question, including punctuation and spaces). You may answer in more than one language, if appropriate. (Please attach a sheet with the answers to these questions.)

1. Describe a moment in your worshiping community's recent ministry which you recognize as one of success and fulfillment.

One recent activity was when a group of parishioners came together to decorate/adorn the church for Christmas. It was beautiful and no one person could have done it. Nice comments were received from all so I felt that was a success and certainly a fulfillment of gratitude that no one got hurt doing it. Another is our Vacation Bible School Program which brought the community of the Day School, Elders, Youth, and the whole community of our church together in some way of support. Parishioners volunteered to teach, do crafts, make snacks, sing, help with decorations, manage games, donate money, snacks, and supplies.

2. Describe your liturgical style & practice. If your community provides more than one type of worship service, please describe all.

St. Peter's is a traditional church with traditional worship and values. We provide communion at both an 8am Rite I spoken service and a Rite II 10am service with music. We stand to sing, sit to listen, and kneel to pray.

3. How do you practice incorporating others in ministry?

We welcome people to serve and attend through bulletin announcements, our website, The Call newsletter, in-church announcements, Remind text messages, neighborhood facebook group, and phone calls to those that have talent for the given ministry.

4. As a worshiping community, how do you care for your spiritual, emotional and physical well-being?

Through Bible Study and Cursillo groups during the week and community worship held each Sunday, with additional services and gathering events during Christmas, Lent, and Holy Week. A period of social fellowship follows every service. We pray together and enjoy fellowship together.

5. Describe your worshiping community's involvement in either the wider Church or geographical region.

We have united with churches in the local community for worship services, social gatherings, Cursillo, and youth group events. We have also joined with St. James Holiness Church, the original site of St. Peter's Episcopal church, in community outreach events. We also contribute annually to the Diocesan Discretionary fund. Each Sunday, the congregation recites the Prayer's of the People.

6. How do you engage in pastoral care for those beyond your worshiping community?

St. Peter's supports numerous outreach opportunities, including the Veteran's Medical Center in Hampton, the Birchwood Park Nursing home, Canterbury Episcopal Center at Old Dominion University, the Day School and Summer Camp program, repairs to the Trinidad and Tobago Cathedral, a local homeless ministry, as well as other local causes such as Judeo-Christian Outreach Center, local hospitals, Virginia Oncology and local doctors who receive handmade items

made by the Prayer Shawl Ministry. During the summer months, we hold a Christian Movie Night each Wednesday (6 weeks, during July and August) with fellowship and refreshments, which is advertised through our website and is open to the community. Prayers and cards are sent to sick and shut-in members of the church.

7. Tell about a ministry that your worshiping community has initiated in the past five years. Who can be contacted about this?

The Acts of Kindness ministry collects items for those in need in the community, nursing homes and the VA. Nancy Comfort chairs this ministry. Millie Comfort is the contact for the Prayer Shawl Ministry which provides homemade items to local doctors offices, hospital, and oncology offices.

8. How are you preparing yourselves for the Church of the future?

The first thing we have done is to consciously work toward change as a parish. To that end, we have already undergone a series of transition formation events to determine who we are as a parish and how we can move forward with greater vision and purpose of what the Lord is calling us to be and do. We are a much smaller parish post COVID-19 but that does not mean we cannot expand in number and in spiritual purpose and fulfillment. The data collected through the four formation events is to be used by the Vestry and incorporated into the final parish profile we are now formulating—the first St. Peter’s has ever produced. Throughout the transition, formation, and search processes we are being led to come to a new understanding of what the Lord is calling us to do.

9. What is your practice of stewardship and how does it shape the life of your worshiping community?

Stewardship is recognizing that everything we have is a gift from God; that everything we have and everything we do is a result of some gift that God has placed into our hands. It is returning a portion of our gifts back to God. The gifts we return are our time, our talents, and our treasure. We should not give in proportion to what other parishioners give, but in proportion to the gifts God has given to us. To that end, and through our many diverse ministries, St. Peters has a relatively small congregation but one that is exceedingly generous in the support of its ministries, which in turn benefits not only St. Peters but external recipients.

10. What is your worshiping community’s experience of conflict? And how have you addressed it?

Our largest area of conflict has been with our pastoral leadership since the retirement of our long standing Rector. After a six month vacancy, we accepted a part-time shared Rector. While this is not an issue moving forward, the church we shared the Rector with is just about the liturgical opposite of St. Peters and this put a strain on the Rector as well as his commitment to our church. After 18 months and little notification, the churches were informed that he and his family would be accepting a new position out of state. Following his departure, we were able to secure an interim Rector, who will be finishing his contract in June 2024. Things have leveled out under his mature leadership and guidance.

11. What is your experience leading/addressing change in the church? When has it gone well? When has it gone poorly? And what did you learn?

During Covid shutdown, we live streamed our services and published information regarding

church events on our website: <http://www.stpeters-norfolk.org>. The suggestion of utilizing the Remind messaging app was suggested and has been well received.

The Rector before our interim Rector was not a good fit. We shared him with another church and his time was not shared equally. In addition, the other church is the liturgical opposite of St. Peters and added to the Rector's strain.

12. Please provide words describing the gifts and skills essential to the future leaders of your worshiping community. *(Enter no more than four descriptions made up of one or two words each. For example: administration, asset management, preaching, pastoral care. This section provides you with the opportunity to present key words that describe the gifts and skills essential to the future leaders of your worshipping community. You may choose any words you like.)*

Calling vs J-O-B
Sermon deliverer
Pastoral care
Warm personality

CONNECTIONS

Your worshiping community's website:

<https://www.stpeters-norfolk.org/index.html>

<https://dayschool.stpeters-norfolk.org/>

You may provide the media links to your worshiping community *(They may be audio, video, YouTube, etc. The first two links will be included in the PDF of your full portfolio.):*

You may provide links here to other sites where you might be found *(The first two links will be included in the PDF of your full portfolio.):* <https://www.facebook.com/pages/St-Peters-Episcopal-Church-Norfolk-Virginia/331123557025751>

Languages significantly represented in your worshiping community *(Supply languages (no adjectives) separated by commas, such as: English, French, Mandarin. The number of languages that will print in the PDF will be limited to ten.):* English

Please indicate the total percentage of your Average Sunday Attendance that worships in a language other than English: 0%

Provide worship or classes in the following languages *(Supply languages (no adjectives) separated by commas, such as: English, French, Mandarin. The number of languages that will print in the PDF will be limited to ten.):* English

Notes *(~100 words):*

REFERENCES

Bishop Name: The Rt. Rev. Susan B. Hayes

Bishop Phone Number: 757-423-8287

Bishop E-mail Address: bishop@diosova.org

Diocesan Transition Minister Name: Canon Roy Hoffman (Canon to the Ordinary)

Diocesan Transition Minister Phone Number: 757-213-3390

Diocesan Transition Minister E-mail Address: canontotheordinary@diosova.org

Current Warden/Board Chair Name: Linsey Shreve

Current Warden/Board Chair Phone Number: (757) 581-1123

Current Warden/Board Chair E-mail Address: linseyshreve@cox.net

Previous Warden/Board Chair Name: Kimberly Truxell

Previous Warden/Board Chair Phone Number: (757) 407-1904

Previous Warden/Board Chair E-mail Address: 2thelight@cox.net

Search Chair Name: Vel Shreve

Search Chair Ministry:

Search Chair Phone Number: 757-630-4831

Search Chair E-mail Address: velshreve001@gmail.com

Parish/Institution Leader Name: The Rev. Jim Hunter

Parish/Institution Leader Ministry:

Parish/Institution Leader Phone Number: 301-643-2923

Parish/Institution Leader E-mail Address: rector@stpeters-norfolk.org

Local Community Leader Name *(This is a leader in your town or city (e.g. mayor, City Council member, local Food Pantry coordinator, etc.) who is familiar with your ministry.):*

Local Community Leader Relationship:

Local Community Leader Phone Number:

Local Community Leader E-mail Address: