# 2020 ANNUAL REPORT January 17th, 2021



St. Peter's Episcopal Church 224 S. Military Highway Norfolk, VA 23502 Phone (757)466-9392

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# **CHURCH LEADERSHIP - 2020**

BISHOP The Rt. Rev. Susan B. Haynes ASSISTANT BISHOP The Rt. Rev. Jay Magness RECTOR The Rev. Jesse Lassiter

VESTRY MEMBERS: OFFICERS:

Senior Warden Bruce Comfort ('22)
Junior Warden Linsey Shreve ('20)

OTHERS:

Jim Jimeno ('20)James Benn ('22)**Robert Olliges** ('20)Nancy Comfort ('22)Charlie Pfeifer ('20)Charlotte Corbett ('22)Howard Belote Ana Nowland ('21)('22)Susan Sigler ('21)Jason Nowland ('22)

STAFF:

Church Secretary
Organist
Christian Education Director
Youth Director
Bookkeeper/Treasurer
Sexton
Vel Shreve
Elizabeth Miller
Linsey Shreve
James Benn
Carolyn King
Kevin Bates

MINISTRY LEADERS

**Acolytes** Nancy Comfort Vel Shreve Altar Guild **Building & Grounds Bruce Comfort** Christian Education Linsey Shreve Day School Charlie Pfeifer Drama Jason Nowland Finance Carolyn King Lector/LEMS Susan Sigler Wendy Glaeser Nursery Yvonne Authement

Prayer Shawl Millie Coward
Ushers Larry Shreve
Youth Group James Benn

# **Senior Warden Report 2020**

Many challenges for us at St. Peter's in this year of 2020. The Covid-19 pandemic surfaced in April and Bishop Susan closed all churches in our diocese to avoid further spread of this awful virus. While we were not gathering in our church, we were able to begin "live streaming" the services using Morning Prayer. With the help of Bob Vanderslice, Jason Nowland, and Brian Pfeifer, and many others, we developed our Live Streaming which has given us the opportunity to reach many of our shut-ins who could not attend in person worship and those who were not comfortable attending in person worship due to the Covid-19 virus. The diocese helped us put together a regathering plan to begin to open our church. Once we had an approved plan St. Peter's regathered on August 2, 2020 with Morning Prayer. A few weeks later we were able to celebrate Eucharist using the "World Cups." We continued to remain open with the appropriate social distancing, using masks and contact tracing, until the numbers began rising after Thanksgiving and we were forced to go back to virtual worship services, not knowing when we will be able to gather together again. It has been a challenge to say the least, but when we put God in the front of all the obstacles, there is nothing we cannot do.

John Eidam+ our rector for the past 23 years retired in July 2020. With all he has supplied us with, through worship, bible studies and strong leadership, because of his leadership, St. Peter's being a strong family congregation, we continue to accomplish much all to the glory of God, as we continue in our ministries here at St. Peter's. And many thanks to all the volunteers, ministry leaders, and Staff, Vel, Elizabeth, and Carolyn for all the hard work trying to keep us moving in the right direction.

With the beginning of a new year and looking forward to our new Priest-in-Charge, Rev. Jesse Lassiter coming in January, I am hopeful that we can get back to some sense of normalcy, not only in worship, but also in moving forward with our ministry plans. Due to this pandemic, and the fact that we can no longer afford a full time Priest, I do believe that some things will never be the same, but that does not mean that we will change who we are. We are and always will be the same St. Peter's family. Having a Priest -in- Charge in conjunction with another church, St. Brides will be challenging to say the least, but my heart tells me that we can overcome and conquer with God's Grace and your support.

Respectfully,
Bruce Comfort

# **Junior Warden Report 2020**

Maintenance and upkeep of the church is a continuous, never ending task. This year, in particular has presented many hardships. The wonderful people of St. Peters, however, never fail to lend a helping hand. Appreciation and credit is due to so many who have donated their time, talents, and personal finances.

# The projects accomplished this year:

- The installation of the new gas line to the day school is finally finished. The
  work was delayed many times because there was so much rain evenly
  spaced throughout the year, part of the yard was not dry enough for the
  excavation. Finally, we were able to cut through the concrete walkway and
  dig a trench to bury the gas line.
- The dishwasher installation was certified, and we now need to train some operators.
- Work continues on the kitchen.

# **Projects to accomplish or complete:**

- A new roof for the entire building will be needed in the very near future!
- Railing for the attic stairs is needed, for safety concerns.
- Lighting in the outside area of the Sanctuary is needed.
- The sidewalk in between the sanctuary and office is in need of repair.
- The Day School sign lettering needs to be replaced.

I believe we've accomplished much on the "to do" list, some by the grace of God. Again, many have helped with these projects and I am grateful to those. We need to continue to improve the building and grounds through a maintenance group of men and women who are willing and dedicated to assist in the maintenance of St. Peters.

Respectfully,

Linsey Shreve Junior Warden

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# St. Peter's Episcopal Church Statement of Financial Position Fund: Church December 2020

**Accounts** 

Ass	ets	
Current Assets		
Checking Accounts		
1-100100 - CH Towne Bank Operating	\$41,567.56	
1-100200 - CH Towne Bank MM	\$37,512.94	
1-100300 - CH Towne Bank Disc. Fund	\$3,159.04	
Total Checking Accounts	\$82,239.54	
Total Current Assets		\$82,239.54
Investments		
1-102100 - Diocesan Composite Fund	\$34,111.28	
Total Investments		\$34,111.28
Accounts Receivable		
1-104120 - Prepaid Expenses	\$387.30	
Total Accounts Receivable	·	\$387.30
Total Assets		\$116,738.12
Lishibits a 0	Not Assets	
Liabilities & Net Assets	Net Assets	
Unrestricted		
1-299999 - Fund Principal - Church	\$40,130.98	
Unrestricted This Year	\$11,434.80	
Total Unrestricted	<del>51,565.78</del>	
Temporary Restricted	\$65,172.34	
Total Net Assets		\$116,738.12
Total Liabilities & Net Assets		\$116,738.12

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# St. Peter's Episcopal Church Summary of Restricted Accounts - Portrait January to December 2020

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Accounts	Beginning Balance	Restricted Revenue	Restricted Expenses	Ending Balance
Temporary Restricted				
Restricted Admin				
1-810005 - Acolytes	\$756.26	\$0.00	\$0.00	\$756.26
1-810010 - Altar Guild	\$2,454.95	\$0.00	\$0.00	\$2,454.95
1-810020 - Youth Group	\$1,418.37	\$38.00	\$0.00	\$1,456.37
1-810025 - Youth Schlorships	\$141.80	\$0.00	\$0.00	\$141.8 <u>0</u>
Total Restricted Admin	\$4,771.38	\$38.00	\$0.00	\$4,809.38
Restricted Custodial				
1-820005 - NIV Pulpit Bible	\$35.90	\$0.00	\$0.00	\$35.90
1-820010 - Bible/Hymnal Fund	\$82.00	\$0.00	\$0.00	\$82.00
1-820025 - Columbarium	\$5,252.33	\$0.00	\$0.00	\$5,252.33
1-820040 - Outreach	\$310.00	\$0.00	\$0.00	\$310.00
1-820045 - Cursillo	\$255.00	\$0.00	\$0.00	\$255.00
1-820065 - Youth Group Outreach	\$37.78	\$44.00	\$0.00	\$81.78
Total Restricted Custodial	\$5,973.01	\$44.00	\$0.00	\$6,017.01
Memorials Project Name of the Control of the Contro	<b>A</b> 22 2 2 4	<b>45</b> 000 00	<b>A</b> 2 2 2	<b>440.005.00</b>
1-830015 - Pfeifer Memorial	\$8,225.01	\$5,000.68	\$0.00	\$13,225.69
1-830035 - Miscellaneous Memorials	<u>\$1,485.00</u>	\$2,265.00	\$0.00	\$3,750.00
Total Memorials	\$9,710.01	\$7,265.68	\$0.00	\$16,975.69
Investments	<b>A</b> 04 407 00	<b>AT 170 00</b>	<b>A.</b> 40.400	00111100
1-840005 - Diocesan Composite Fund	\$31,427.30	\$7,178.20	\$4,494.22	\$34,111.28
Total Investments	\$31,427.30	\$7,178.20	\$4,494.22	\$34,111.28
Clergy Discretionary	<b>*</b>		<b>^</b>	
1-850005 - Church Discretionary Fund	\$3,123.85	\$700.13	\$565.00	\$3,258.98
Total Clergy Discretionary	\$3,123.85	\$700.13	\$565.00	\$3,258.98
Total Temporary Restricted	\$55,005.55	\$15,226.01	\$5,059.22	\$65,172.34

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# St. Peter's Episcopal Church Analysis of Revenues & Expenses - Detail Fund: Church December 2020

Accounts	MTD Actual (This Year)	MTD Budget (This Year)	MTD Budget Remaining (This Year)	YTD Actual (This Year)	YTD Budget (This Year)	Annual Budget (This Year)
Revenues						
Donor Tithes and Offerings						
Pledged Income						
1-400100 - Pledged Income	\$11,516.58	\$12,681.37	\$1,164.79	\$147,472.00	\$152,176.00	\$152,176.00
1-400110 - Non-Pledge Income	\$1,025.00	\$1,166.63	\$141.63	\$13,328.00	\$14,000.00	\$14,000.00
1-400120 - Last Year's Pledge	\$0.00	\$0.00	\$0.00	\$485.00	\$0.00	\$0.00
1-400130 - Open Plate	\$20.00	\$958.37	\$938.37	\$5,419.00	\$11,500.00	\$11,500.00
1-400140 - Childrens' Offering	\$0.00	\$10.38	\$10.38	\$27.45	\$125.00	\$125.00
Total Pledged Income	\$12,561.58	\$14,816.75	\$2,255.17	\$166,731.45	\$177,801.00	\$177,801.00
Special Offerings	<b>\$650.00</b>	<b>\$0.00</b>	(\$650.00)	¢700.00	<b>\$0.00</b>	<b>20.00</b>
1-401100 - Miscellaneous Offerings 1-401110 - Initial Offering	\$650.00 \$0.00	\$0.00 \$0.00	(\$650.00) \$0.00	\$790.00 \$89.00	\$0.00 \$100.00	\$0.00 \$100.00
1-401110 - Initial Offering	\$425.00	\$1,000.00	\$575.00	\$550.00	\$1,000.00	\$1,000.00
1-401130 - Easter Offering	\$0.00	\$0.00	\$0.00	\$575.00	\$800.00	\$800.00
1-401140 - Lent Offering	\$0.00	\$0.00	\$0.00	\$1,059.81	\$2,000.00	\$2,000.00
1-401150 - Thanksgiving Offering	\$175.00	\$0.00	(\$175.00)	\$565.00	\$0.00	\$0.00
Total Special Offerings	\$1,250.00	\$1,000.00	(\$250.00)	\$3,628.81	\$3,900.00	\$3,900.00
Total Donor Tithes and Offerings Other Income	\$13,811.58	\$15,816.75	\$2,005.17	\$170,360.26	\$181,701.00	\$181,701.00
1-403100 - Day School Rent	\$0.00	\$4,000.00	\$4,000.00	\$12,000.00	\$48,000.00	\$48,000.00
1-403105 - Parish Hall Rental	\$50.00	\$233.37	\$183.37	\$1,400.00	\$2,800.00	\$2,800.00
1-403110 - Interest income	\$1.37	\$1.37	\$0.00	\$21.45	\$16.00	\$16.00
1-403115 - Vending Machine Income	\$0.00	\$29.13	\$29.13	\$366.80	\$350.00	\$350.00
1-403120 - Flower Fund	\$120.00	\$116.63	(\$3.37)	\$630.00	\$1,400.00	\$1,400.00
1-403125 - Parish Events	\$0.00	\$125.00	\$125.00	\$677.00	\$1,500.00	\$1,500.00
Total Other Income	\$171.37	\$4,505.50	\$4,334.13	\$15,095.25	\$54,066.00	\$54,066.00
Total Revenues	\$13,982.95	\$20,322.25	\$6,339.30	\$185,455.51	\$235,767.00	\$235,767.00
Expenses Personnel Clergy Compensation Rector						
1-500100 - Rector's - Salary	\$0.00	\$2,569.25	\$2,569.25	\$10,919.27	\$30,831.00	\$30,831.00
1-500110 - Rector's - Housing	\$0.00	\$1,666.63	\$1,666.63	\$6,875.64	\$20,000.00	\$20,000.00
1-500120 - Rector's - Life Insurance	\$0.00	\$19.20	\$19.20	\$70.40	\$230.40	\$230.40
1-500130 - Rector's - Medical Insurance	\$0.00	\$1,205.00	\$1,205.00	\$5,092.00	\$14,460.00	\$14,460.00
1-500140 - Rector's - Pension	\$0.00	\$805.14	\$805.14	\$4,025.70	\$9,661.68	\$9,661.68
1-500150 - Rector's - Travel Reimburse	\$0.00	\$83.37	\$83.37	\$0.00	\$1,000.00	\$1,000.00
1-500160 - Rector's - Reimbursement A	\$0.00	\$16.63	\$16.63	\$0.00	\$200.00	\$200.00
Total Rector	\$0.00	\$6,365.22	\$6,365.22	\$26,983.01	\$76,383.08	\$76,383.08
Other Clergy 1-500305 - Supply Clergy	\$369.00	\$0.00	(\$369.00)	\$2,035.46	\$400.00	\$400.00
1-500305 - Supply Clergy 1-500315 - Clergy Travel Reimburseme	\$0.00	\$0.00	\$0.00	\$23.00	\$0.00	\$0.00
Total Other Clergy	\$369.00	\$0.00	(\$369.00)	\$2,058.46	\$400.00	\$400.00
Total Clergy Compensation	\$369.00	\$6,365.22	\$5,996.22	\$29,041.47	\$76,783.08	\$76,783.08
Lay Staff Compensation	Ψοσοίσο	ψο,σσσ.==	<b>40,000.</b>	Ψ=0,0 :	ψ. ο,. σσ.σσ	ψ. σ,. σσ.σσ
Lay Staff Salaries						
1-500400 - Parish Secretary's Salary	\$2,226.58	\$2,226.62	\$0.04	\$22,265.80	\$26,719.00	\$26,719.00
1-500405 - Organist's Salary	\$666.66	\$858.37	\$191.71	\$5,999.94	\$10,300.00	\$10,300.00
1-500410 - Sexton's Salary	\$778.16	\$778.13	(\$0.03)	\$7,781.60	\$9,338.00	\$9,338.00
1-500415 - Bookkeeper's Salary	\$400.00	\$400.00	\$0.00	\$4,000.00	\$4,800.00	\$4,800.00
1-500420 - Substitute Staff Salaries	\$0.00	\$0.00	\$0.00	\$0.00	\$750.00	\$750.00
Total Lay Staff Salaries	\$4,071.40	\$4,263.12	\$191.72	\$40,047.34	\$51,907.00	\$51,907.00
Lay Staff Benefits					•	
1-500540 - Secretary's Pension	\$206.81	\$206.81	\$0.00	\$2,274.91	\$2,481.72	\$2,481.72
1-500550 - Lay Medical Insurance	\$258.26	\$256.25	(\$2.01)	\$2,828.12	\$3,075.00	\$3,075.00
Total Lay Staff Benefits	\$465.07	\$463.06	(\$2.01)	\$5,103.03	\$5,556.72	\$5,556.72
Lay Staff Payroll Tax Expense	\$252.42	\$250.82	(\$4 GO)	¢0 470 00	\$3,009.84	¢2 000 04
1-500650 - CH FICA Expense 1-500655 - CH Medicare Expense	\$59.02	\$58.64	(\$1.60) (\$0.38)	\$2,472.92 \$578.23	\$3,009.64 \$703.68	\$3,009.84 \$703.68
Total Lay Staff Payroll Tax Expense	\$311.44	\$309.46	(\$1.98)	\$3,051.15	\$3,713.52	\$3,713.52
	Ψ=11117	<del>+++++++++++++++++++++++++++++++++++++</del>	(\$1.00)	+0,001.10	70,. 10.0Z	\$5,. 10.0Z

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### St. Peter's Episcopal Church Analysis of Revenues & Expenses - Detail Fund: Church December 2020

Accounts	MTD Actual (This Year)	MTD Budget (This Year)	MTD Budget Remaining (This Year)	YTD Actual (This Year)	YTD Budget (This Year)	Annual Budget (This Year)
Total Lay Staff Compensation	\$4,847.91	\$5,035.64	\$187.73	\$48,201.52	\$61,177.24	\$61,177.24
Total Personnel	\$5,216.91	\$11,400.86	\$6,183.95	\$77,242.99	\$137,960.32	\$137,960.32
Christian Formation Adult						
1-510110 - Adult Christian Education	\$0.00	\$12.50	\$12.50	\$245.99	\$150.00	\$150.00
Total Adult	\$0.00	\$12.50	\$12.50	\$245.99	\$150.00	\$150.00
Children						
1-510210 - Sunday School	\$0.00	\$29.13	\$29.13	\$156.76	\$350.00	\$350.00
1-510220 - Vacation Bible School  Total Children	\$0.00 \$0.00	\$0.00 \$29.13	\$0.00 \$29.13	\$0.00 \$156.76	\$600.00 \$950.00	\$600.00 \$950.00
Youth	ψ0.00	Ψ23.13	Ψ23.13	ψ130.70	ψ550.00	ψ550.00
1-510300 - Youth Ministry	\$0.00	\$12.50	\$12.50	\$117.61	\$150.00	\$150.00
Total Youth	\$0.00	\$12.50	\$12.50	\$117.61	\$150.00	\$150.00
Total Christian Formation	\$0.00	\$54.13	\$54.13	\$520.36	\$1,250.00	\$1,250.00
Administration Office Expenses						
1-520100 - Office Supplies & Paper	\$203.45	\$125.00	(\$78.45)	\$2,142.91	\$1,500.00	\$1,500.00
1-520105 - Postage	\$0.00	\$29.13	\$29.13	\$384.75	\$350.00	\$350.00
Total Office Expenses	\$203.45	\$154.13	(\$49.32)	\$2,527.66	\$1,850.00	\$1,850.00
Insurance						
1-520200 - Commercial Property Liabilit	\$0.00	\$0.00	\$0.00	\$14,575.00	\$13,524.00	\$13,524.00
1-520210 - CH Workers Compensation  Total Insurance	\$0.00 \$0.00	\$0.00	\$0.00 \$0.00	\$4,625.00 \$19,200.00	\$3,550.00 \$17,074.00	\$3,550.00 \$17,074.00
Other Administrative Expenses	Ψ0.00	ψ0.00	Ψ0.00	ψ19,200.00	\$17,074.00	\$17,074.00
1-520505 - Finance Charges	\$0.00	\$0.00	\$0.00	\$0.00	\$24.00	\$24.00
1-520515 - Maintenance Agreements	\$0.00	\$208.37	\$208.37	\$2,196.00	\$2,500.00	\$2,500.00
1-520520 - Copier Lease & Expenses	\$665.89	\$916.63	\$250.74	\$9,053.07	\$11,000.00	\$11,000.00
1-520530 - Software Maintenance	\$134.00	\$134.00	\$0.00	\$1,608.00	\$1,608.00	\$1,608.00
Total Other Administrative Expenses  Total Administration	\$799.89 \$1,003.34	\$1,259.00 \$1,413.13	\$459.11 \$409.79	\$12,857.07 \$34,584.73	\$15,132.00 \$34,056.00	\$15,132.00 \$34,056.00
Building & Grounds	ψ1,003.34	ψ1,413.13	φ409.79	ψ04,304.73	ψ34,030.00	ψ54,050.00
1-530100 - Buildings & Grounds	\$3,082.24	\$1,500.00	(\$1,582.24)	\$25,373.29	\$18,000.00	\$18,000.00
1-530105 - Supplies Custodial	\$59.32	\$150.00	\$90.68	\$1,725.48	\$1,800.00	\$1,800.00
1-530110 - Supplies Kitchen	\$90.80	\$25.00	(\$65.80)	\$550.35	\$300.00	\$300.00
Total Building & Grounds Diocesan Support	\$3,232.36	\$1,675.00	(\$1,557.36)	\$27,649.12	\$20,100.00	\$20,100.00
1-540100 - Diocesan Support	\$600.00	\$600.00	\$0.00	\$7,200.00	\$7,200.00	\$7,200.00
Total Diocesan Support	\$600.00	\$600.00	\$0.00	\$7,200.00	\$7,200.00	\$7,200.00
Parish Life						
Fellowship				<b>*</b>		
1-550105 - Parish Events Expense 1-550110 - Staff & Vestry Programs	\$0.00 \$63.15	\$83.37 \$50.00	\$83.37 (\$13.15)	\$152.64 \$596.15	\$1,000.00 \$600.00	\$1,000.00 \$600.00
Total Fellowship	\$63.15	\$133.37	\$70.22	\$748.79	\$1,600.00	\$1,600.00
Worship	φοσ.10	ψ100.07	Ψ. σ.22	ψ1 10.1 0	ψ1,000.00	ψ1,000.00
1-560200 - Altar Guild	\$94.95	\$41.63	(\$53.32)	\$396.76	\$500.00	\$500.00
1-560205 - Flower Fund Expense	\$166.40	\$125.00	(\$41.40)	\$469.40	\$1,500.00	\$1,500.00
1-560210 - Bulletins 1-560215 - Envelopes	\$0.00 \$151.17	\$0.00 \$200.00	\$0.00 \$48.83	\$0.00 \$265.77	\$100.00 \$200.00	\$100.00 \$200.00
1-560215 - Envelopes 1-560220 - Literature	\$254.00	\$25.00	(\$229.00)	\$254.00	\$300.00	\$300.00
1-560235 - Misc. Worship	\$0.00	\$8.37	\$8.37	\$3,547.45	\$100.00	\$100.00
Total Worship	\$666.52	\$400.00	(\$266.52)	\$4,933.38	\$2,700.00	\$2,700.00
Music Ministries						
1-560301 - Music Ministry	\$0.00	\$16.63	\$16.63	\$192.00	\$200.00	\$200.00
Total Music Ministries General Ministries	\$0.00	\$16.63	\$16.63	\$192.00	\$200.00	\$200.00
1-560500 - Lent Outreach	\$0.00	\$0.00	\$0.00	\$1,059.81	\$2,000.00	\$2,000.00
1-560510 - Gifts/Awards	\$0.00	\$0.00	\$0.00	\$73.45	\$0.00	\$0.00
Total General Ministries	\$0.00	\$0.00	\$0.00	\$1,133.26	\$2,000.00	\$2,000.00
Total Parish Life	\$729.67	\$550.00	(\$179.67)	\$7,007.43	\$6,500.00	\$6,500.00
Utilities						

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### St. Peter's Episcopal Church Analysis of Revenues & Expenses - Detail Fund: Church December 2020

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Accounts		MTD Actual (This Year)	MTD Budget (This Year)	MTD Budget Remaining (This Year)	YTD Actual (This Year)	YTD Budget (This Year)	Annual Budget (This Year)
1-570100 - Electricity		\$683.05	\$916.63	\$233.58	\$9,044.01	\$11,000.00	\$11,000.00
1-570105 - Natural Gas		\$792.70	\$458.37	(\$334.33)	\$4,044.38	\$5,500.00	\$5,500.00
1-570110 - Telephone		\$79.73	\$75.00	(\$4.73)	\$774.62	\$900.00	\$900.00
1-570115 - Water & Sewer		\$0.00	\$550.00	\$550.00	\$5,009.82	\$6,600.00	\$6,600.00
1-570120 - Internet Service		\$125.00	\$64.99	(\$60.01)	\$943.25	\$779.88	\$779.88
Total Utilities		\$1,680.48	\$2,064.99	\$384.51	\$19,816.08	\$24,779.88	\$24,779.88
Total Expenses		\$12,462.76	\$17,758.11	\$5,295.35	\$174,020.71	\$231,846.20	\$231,846.20
	Net Total	\$1,520.19	\$2,564.14	\$1,043.95	\$11,434.80	\$3,920.80	\$3,920.80

# St. Peter's Episcopal Church FY 2021 Budget

Accounts	FY 2020 Actual	FY 2020 Budget	FY 2021 Budget
Revenues			
Donor Tithes and Offerings			
Pledged Income			
1-400100 - Pledged Income	\$147,472.00	\$152,176.00	\$121,020.00
1-400110 - Non-Pledge Income	\$13,328.00	\$14,000.00	\$13,000.00
1-400120 - Last Year's Pledge	\$485.00	\$0.00	\$0.00
1-400130 - Open Plate	\$5,419.00	\$11,500.00	\$7,000.00
1-400140 - Childrens' Offering	\$27.45	\$125.00	\$50.00
Total Pledged Income	\$166,731.45	\$177,801.00	\$141,070.00
Special Offerings			
1-401100 - Miscellaneous Offerings	\$790.00	\$0.00	\$0.00
1-401110 - Initial Offering	\$89.00	\$100.00	\$100.00
1-401120 - Christmas Offering	\$550.00	\$1,000.00	\$1,000.00
1-401130 - Easter Offering	\$575.00	\$800.00	\$700.00
1-401140 - Lent Offering	\$1,059.81	\$2,000.00	\$1,500.00
1-401150 - Thanksgiving Offering	\$565.00	\$0.00	\$400.00
Total Special Offerings	\$3,628.81	\$3,900.00	\$3,700.00
Total Donor Tithes and Offerings	\$170,360.26	\$181,701.00	\$144,770.00
Other Income	,	. ,	. ,
1-403100 - Day School Rent	\$12,000.00	\$48,000.00	\$48,000.00
1-403105 - Parish Hall Rental	\$1,400.00	\$2,800.00	\$2,500.00
1-403110 - Interest income	\$21.45	\$16.00	\$15.00
1-403115 - Vending Machine Income	\$366.80	\$350.00	\$375.00
1-403120 - Flower Fund	\$630.00	\$1,400.00	\$800.00
1-403125 - Parish Events	\$677.00	\$1,500.00	\$800.00
Total Other Income			
	\$15,095.25	\$54,066.00	\$52,490.00
Total Revenues	\$185,455.51	\$235,767.00	\$197,260.00
Expenses			
Personnel			
Clergy Compensation			
Rector			
1-500100 - Rector's - Salary	\$10,919.27	\$30,831.00	\$36,521.34
1-500110 - Rector's - Housing	\$6,875.64	\$20,000.00	\$0.00
1-500120 - Rector's - Life Insurance	\$70.40	\$230.40	\$115.00
1-500130 - Rector's - Medical Insurance	\$5,092.00	\$14,460.00	\$11,190.00
1-500140 - Rector's - Pension	\$4,025.70	\$9,661.68	\$6,574.00
1-500150 - Rector's - Travel Reimbursement	\$0.00	\$1,000.00	\$252.00
1-500160 - Rector's - Reimbursement Account	\$0.00	\$200.00	\$648.00
Total Rector	\$26,983.01	\$76,383.08	\$55,300.34
Other Clergy			
1-500305 - Supply Clergy	\$2,035.46	\$400.00	\$450.00
1-500315 - Clergy Travel Reimbursement	\$23.00	\$0.00	\$0.00
Total Other Clergy	\$2,058.46	\$400.00	\$450.00
Total Clergy Compensation	\$29,041.47	\$76,783.08	\$55,750.34
Lay Staff Compensation			
Lay Staff Salaries			
1-500400 - Parish Secretary's Salary	\$22,265.80	\$26,719.00	\$26,719.00
1-500405 - Organist's Salary	\$5,999.94	\$10,300.00	\$10,300.00
1-500410 - Sexton's Salary	\$7,781.60	\$9,338.00	\$9,338.00
1-500415 - Bookkeeper's Salary	\$4,000.00	\$4,800.00	\$4,800.00
1-500420 - Substitute Staff Salaries	\$0.00	\$750.00	\$750.00
Total Lay Staff Salaries	\$40,047.34	\$51,907.00	\$51,907.00
i Otal Lay Stall Salaries	ψτυ,υτι.34	ψυ 1,307.00	ψυ1,συ1.00

Accounts	FY 2020 Actual	FY 2020 Budget	FY 2021 Budget
Lay Staff Benefits			
1-500540 - Secretary's Pension	\$2,274.91	\$2,481.72	\$2,481.72
1-500550 - Lay Medical Insurance	\$2,828.12	\$3,075.00	\$3,075.00
Total Lay Staff Benefits	\$5,103.03	\$5,556.72	\$5,556.72
Lay Staff Payroll Tax Expense			
1-500650 - CH FICA Expense	\$2,472.92	\$3,009.84	\$3,009.84
1-500655 - CH Medicare Expense	\$578.23	\$703.68	\$703.68
Total Lay Staff Payroll Tax Expense	\$3,051.15	\$3,713.52	\$3,713.52
Total Lay Staff Compensation	\$48,201.52	\$61,177.24	\$61,177.24
Total Personnel	\$77,242.99	\$137,960.32	\$116,927.58
Christian Formation			
Adult			
1-510110 - Adult Christian Education	\$245.99	\$150.00	\$100.00
Total Adult	\$245.99	\$150.00	\$100.00
Children			
1-510210 - Sunday School	\$156.76	\$350.00	\$200.00
1-510220 - Vacation Bible School	\$0.00	\$600.00	\$0.00
Total Children	\$156.76	\$950.00	\$200.00
Youth	********	***************************************	<b>V</b>
1-510300 - Youth Ministry	\$117.61	\$150.00	\$100.00
Total Youth	\$117.61	\$150.00	\$100.00
Total Christian Formation	\$520.36	\$1,250.00	\$400.00
Administration	ψ0_0.00	ψ.,=σσ.σσ	ψσσ.σσ
Office Expenses			
1-520100 - Office Supplies & Paper	\$2,142.91	\$1,500.00	\$1,500.00
1-520105 - Postage	\$384.75	\$350.00	\$350.00
Total Office Expenses	\$2,527.66	\$1,850.00	\$1,850.00
Insurance	Ψ2,027.00	ψ1,000.00	Ψ1,000.00
1-520200 - Commercial Property Liability	\$14,575.00	\$13,524.00	\$12,796.00
1-520210 - CH Workers Compensation	\$4,625.00	\$3,550.00	\$3,550.00
Total Insurance	\$19,200.00	\$17,074.00	\$16,346.00
Other Administrative Expenses	ψ19,200.00	φ17,074.00	\$10,540.00
1-520505 - Finance Charges	\$0.00	\$24.00	\$0.00
1-520505 - Finance Charges 1-520515 - Maintenance Agreements	\$2.196.00	\$2,500.00	\$2,500.00
1-520520 - Copier Lease & Expenses	\$9,053.07	\$11,000.00	\$10,000.00
1-520530 - Software Maintenance	\$1,608.00	\$1,608.00	\$1,668.00
Total Other Administrative Expenses	\$12,857.07	\$15,132.00	\$14,168.00
Total Administration	\$34,584.73	\$13,132.00	\$32,364.00
Building & Grounds	φ34,364.73	φ34,030.00	φ32,304.00
1-530100 - Buildings & Grounds	\$25,373.29	\$18,000.00	\$10,000.00
1-530100 - Buildings & Glounds 1-530105 - Supplies Custodial			
• •	\$1,725.48	\$1,800.00 \$300.00	\$1,800.00
1-530110 - Supplies Kitchen	\$550.35		\$300.00
Total Building & Grounds	\$27,649.12	\$20,100.00	\$12,100.00
Diocesan Support	\$7,200,00	¢7 200 00	<b>\$7,200,00</b>
1-540100 - Diocesan Support	\$7,200.00	\$7,200.00	\$7,200.00
Total Diocesan Support	\$7,200.00	\$7,200.00	\$7,200.00
Parish Life			
Fellowship	<b>0450.04</b>	<b>#4 000 00</b>	<b>#</b> 000 00
1-550105 - Parish Events Expense	\$152.64	\$1,000.00	\$800.00
1-550110 - Staff & Vestry Programs	\$596.15	\$600.00	\$0.00
Total Fellowship	\$748.79	\$1,600.00	\$800.00

Accounts	FY 2020 Actual	FY 2020 Budget	FY 2021 Budget
Worship			
1-560200 - Altar Guild	\$396.76	\$500.00	\$500.00
1-560205 - Flower Fund Expense	\$469.40	\$1,500.00	\$800.00
1-560210 - Bulletins	\$0.00	\$100.00	\$100.00
1-560215 - Envelopes	\$265.77	\$200.00	\$150.00
1-560220 - Literature	\$254.00	\$300.00	\$100.00
1-560235 - Misc. Worship	\$3,547.45	\$100.00	\$75.00
Total Worship	\$4,933.38	\$2,700.00	\$1,725.00
Music Ministries			
1-560301 - Music Ministry	\$192.00	\$200.00	\$192.00
Total Music Ministries	\$192.00	\$200.00	\$192.00
General Ministries			
1-560500 - Lent Outreach	\$1,059.81	\$2,000.00	\$1,500.00
1-560510 - Gifts/Awards	\$73.45	\$0.00	\$0.00
Total General Ministries	\$1,133.26	\$2,000.00	\$1,500.00
Total Parish Life	\$7,007.43	\$6,500.00	\$4,217.00
Utilities			
1-570100 - Electricity	\$9,044.01	\$11,000.00	\$11,000.00
1-570105 - Natural Gas	\$4,044.38	\$5,500.00	\$5,500.00
1-570110 - Telephone	\$774.62	\$900.00	\$900.00
1-570115 - Water & Sewer	\$5,009.82	\$6,600.00	\$6,600.00
1-570120 - Internet Service	\$943.25	\$779.88	\$1,588.92
Total Utilities	\$19,816.08	\$24,779.88	\$25,588.92
Total Expenses	\$174,020.71	\$231,846.20	\$198,797.50
Net Total	\$11,434.80	\$3,920.80	(\$1,537.50)

### **ACOLYTE REPORT 2020**

This year 2020 has been a challenging year to say the least for all and the Acolytes. The Covid-19 pandemic closed our church doors in April. Good news is we were able to stream our worship services from home during this time. In August, St. Peter's did regather for in-house worship to include Eucharist. Those who were not comfortable in attending in-house were able to see it live streamed from their homes. The role of the Acolyte during this time has changed for we want all of our Acolytes safe and well. We have been without a priest since Papa John+ retired in July. We will consider the Acolyte role at St. Peter's upon the arrival of a new priest in January 2021.

Our 2020 goals were met even in the times apart, reflecting a year of prayer, work, study, love, faithfulness, loyalty, and sharing our ministry. The Acolytes serve with dedication, enthusiasm, and love of God, always to the Glory of God! As always through study and action St. Peter's Acolytes have grown in knowledge and heart this year.

### St. Peter's Acolyte 2021 goals are:

- Pray, work, and study as they move up to the next "cross" level
- Serve always in love, with faithfulness and loyalty to the Glory of God
- Continue to share our love for the Acolyte Ministry and invite others to become an Acolyte
- Set up an Acolyte Ministry Table providing the definition of an acolyte and information that others will explore and consider serving with the Acolyte Ministry

Training was held on Saturday, February 22, 2020 from 10am—11:30am with 9 in attendance. Training included an opening prayer, the "Button Prayer." We broke out in five stations for training: Lighting & extinguishing candles, assisting the priest at Eucharist, vestment fitting and care, carrying the streamer, coming together as a group on reverence, being mirror images of each other, being considerate to your acolyte partner especially those younger, praying together before the service begins, roles at the altar-sitting still, not swinging, twisting etc. the cincture. The St. Peter's Acolyte Guide continues to be updated as well as handouts at our meetings.

Due to Covid-19 our role was limited for various Festive Sundays this year. We look forward to returning and serving on these Festive Sundays in 2021 - Easter, Pentecost, All Saints, Thanksgiving, Christ the King, and Christmas and all Sundays.

For the 2020 year we had 12 Acolytes serving between the 8:00 am and 10:00 am services. Sadly, we lost Bonnie Rennick who was the Assistant Mentor this year. Maurice Caldwell has health issues and Christine Truxell is attending JMU, we wish her the absolute best. Judy Eller is taking a break; we pray she will rejoin us in 2021. Please pray about joining this awesome ministry "Acolytes."

2020 Acolytes

The Rev. John Eidam, *Rector (till July 2020 due to his retirement)* 

Nancy Comfort, *Acolyte Mentor* James Benn (8am)

Bruce Comfort (8am & 10am) Judy Eller

Magdalena Kress

Corrin King

Jeffrey Pfeifer
Gabi & Olivia McGinty
Bronwyn Shreve
Christine Truxell
Kimberly Truxell

Peace, Nancy Comfort Acolyte Mentor

# ALTAR GUILD ANNUAL REPORT 2020

The Altar Guild is a group of dedicated and devoted women who are responsible for the care of the altar and chancel area. The Altar Guild members clean and prepare the vessels for Holy Eucharist, clean and fill candles and launder altar linens.

They prepare the church for Sunday, mid-week worship services, and also for baptisms, weddings and burials. Altar Guild members meet the Saturday before Palm Sunday to make palm crosses and prepare the sanctuary for Easter. The Altar Guild is also responsible for decorating the sanctuary at Christmas time. Thank you Dot Pierce!

I would like to thank all our Altar Guild members for their dedication and hard work. Thank you all!

Our current members are:

Bobbi Bowery
Nancy Comfort
Charlotte Corbett
Millie Coward
Lynne Monette

Hilda Monte Dot Pierce Vel Shreve Jessica Trochanowski

We always welcome new members to the Altar Guild. Anyone interested in joining the Guild or if you need more information, please call me at 466-9392.

Respectfully submitted by

Vel Shreve



# **Drama Ministry Report 2020**

The St. Peter's Drama Ministry has allowed our congregation to enjoy another year of enhanced worship through powerful monologues portraying the gospel of Jesus Christ through the eyes of Biblical characters. These dramatic depictions give parish members the opportunity to experience the word of God through the art of dramatic storytelling.

The St. Peter's Drama Ministry roles and participants in 2020 included:

<u>Costumes:</u> Peggie Pfeifer

Actors:
Advent:
Howard Belote – A Shepherd
Jason Nowland – Joseph
Bronwyn Shreve - Mary
Linsey Shreve - Elizabeth

Christmas: Larry Shreve – St. Nicholas

Epiphany:
Bruce Comfort, Charlie Pfeifer Rob Truxell-Wisemen

Unfortunately, due to the covid virus, we were unable to present the Lenten monologues. Church services were conducted virtually.

I would like to thank Peggy Pfeifer for all her work with costuming over the years. She is always so eager to present our actors in the best costumes possible! I would like to welcome Bronwyn Shreve as a newcomer to the Drama Ministry. Her dedication and obvious preparation resulted in a memorable performance as Mary. A special thank you is extended to all the members of the Drama Ministry who graciously shared their time and talents in 2020. We are, of course always looking for new/returning members to join our team. I am looking to expand the Drama Ministry in 2021 to include introductions to various people in the Bible, as well as performing dialogues in addition to our annual monologues. The Drama Ministry is an excellent way to minister to others, and no acting experience is necessary. You can also serve in other ways by writing monologues or costuming.

Thank you for allowing us to bring the Bible to life through drama at St. Peters!

Jason Nowland



# **ANNUAL REPORT 2020**



Jesus said: "I tell you that if two of you on earth agree about something and pray for it, it will be done for you by my Father in heaven. This is true because if two or three people come together in my name, I am there with them." *Matthew 18:19-20* 

Our Intercessory Prayer Group has been faithfully meeting and praying together in the Diffenbaugh Library on Sunday mornings until March 2020. During this pandemic period, we have continued to pray for our church family, our military folks and other prayer requests we have received.

We hope that we will be able to return to normal (praying together) in the Diffenbaugh Library in the near future.

In His Light,

Karen Kakol

# LAY EUCHARISTIC MINISTERS AND LECTORS ANNUAL REPORT 2020

Our LEM'S and Lectors have just completed another successful year in the life and ministry of St. Peter's. The LEMS and Lectors have the great privilege of leading the congregation in the reading of the word and to chalice the wine.

Throughout the year both LEMS and Lectors have been called upon at the last minute to serve and they are always willing to help where needed. All of the LEMs are also Lectors so they often have multiple responsibilities.

I would like to take this opportunity to thank all of the Lectors and LEM's who have helped make this a very rewarding Christian experience. Though this year has been challenging with a fluid LEM/Lector schedule, my sincere appreciation for everyone's flexibility.

Lay Eucharistic Ministers/Lectors	<u>Lectors</u>
James Benn Jason Nowland Charlie Pfeifer Kimberly Truxell Nancy Comfort Bruce Comfort Debbie Whitehorne	Jeff Pfeifer Susan Sigler Larry Shreve Tony Antonik Judy Eller Drew Midgette Laura Kallestad Vivien Valentine Lynne Monette
	Janet Chauncev

If you feel the call to join us and be a part of the service either as a Lector or Lay Eucharistic Minister, please contact me as our participation in this ministry has lost a few members for the 2021 Christian calendar. We would love to have a few more LEM's and/or Lectors. God Bless and have a great New Year.

Susan Sigler
Lay and Lector Ministry Leader

# USHER ANNUAL REPORT 2020

We are very fortunate at St. Peter's to have 7 very dedicated ushers. We are always looking for new members. If you would like to join us in the Usher Ministry please call me at 630-7658 or call the church office at 466-9392. Thank you in advance!

The responsibility of the ushers is to welcome visitors and church members at the front door of church as they enter for worship.

The ushers collect the offering, and during Holy Eucharist they direct the congregation to the communion rail and help people down the steps following communion.

Two ushers are assigned each Sunday.

This has been a different kind of year for the ushers! Apart from the usual duties, the ushers have Covid duties! They make sure everyone is wearing a mask before entering church and they keep everyone socially distanced. They direct people to the rail during communion and also when leaving church. As you can see, being an usher is a very important job! Come join this wonderful ministry.

I would like to take this opportunity to thank all of our dedicated ushers, especially those who step in to usher when an assigned usher is absent.

Our ushers this year are:

Jim Jimeno Steve Kakol Vicky Martin Sean McGinty Coach Sigler Susan Sigler Larry Shreve

Thank you, Larry Shreve

# **Christian Education Report- 2020**

As with everything else in the year 2020, the Christian Education program was significantly disrupted this year. With social distancing and quarantining, Sunday School was available only from January to March.

Under normal circumstances on a Sunday, the children meet in Children's Chapel to begin their morning. This is led by the assigned Sunday School teacher for that day. The children love to participate in the service by assisting the teacher with the liturgy, singing the Doxology, walking the offering to the altar, and reciting the Lord's Prayer. They then practice the chosen song for the month, which is sung in front of the congregation on the last Sunday of every month. The children then go to their assigned classroom for the lesson.

In the classroom, that particular Sunday's gospels lesson is read from a children's Bible and discussed in a manner easily understood by the children. The lesson taught is compared to modern-day experiences that the children can relate to. The same gospel is read during the adult church service, allowing families to discuss the Gospel lesson together. After the reading, the children complete an activity worksheet that reinforces the day's Gospel lesson. They also create a craft, that is often displayed in the church hallway for all to see and appreciate. The children enjoy the crafts and the opportunity to use their imaginations.

# **Activities for 2020**

- The children made "Get Well" and "Thinking of You" cards for various church members to brighten their day
- The Easter Sunday service was cancelled this year, so the annual Easter Egg Hunt was also cancelled. We look forward to 2021's egg hunt!
- Vacation Bible School was also cancelled, though plans for 2021 were discussed.
- The Parish Fall Picnic was also cancelled this year.
- Trimming of the Christmas Tree- Several church members, the majority of which were children, all met at the church to decorate the beautiful tree in the Parish Hall.
   Beverages and snacks were not served this year, due to COVID concerns. Social distancing was enforced. Thank you to all who participated.
- The Christmas Pageant was cancelled this year but plans for 2021 have already been made!

Lastly, thank you to all of the volunteers who serve on this team, especially Ashley, Ana, Carolyn, Debbie, Yvonne and Wendy. Your effort, time, and caring are truly appreciated and have a tremendous impact of the lives of our St. Peter's children! We love you!

Respectfully,

Linsey Shreve Christian Education Director

# St. Peter's Cursillo Report 2020

### Cursillo

n. (cur see' yoh) 1. From the Spanish phrase "Cursillo de Christianidad," meaning "Short Course in Christianity." 2. A movement of the church. Cursillo is a movement within the Episcopal Church. It's a method to help us grow closer to Jesus Christ. It's also a community where we're encouraged to live joyfully and serve faithfully in grace. To help us on this journey we come together for Group Reunions, Ultreya, and Weekend Retreats.

Due to the pandemic no in person Ultreya has been held, however, the Secretariat purchased a Zoom account for all Diocese of Southern Virginia to use. St. Peter's hosted via Zoom the Tidewater Ultreya, in October with approximately 18 people in attendance. Bruce Comfort provided the witness talk and Nancy Comfort was the MC.

All Cursillo weekends have been postponed due to Covid-19 till the Fall of 2021. Travis Kennedy is the rector for #168 to be held on October 7-10, 2021. Team applications are still encouraged and accepted, pray about serving and submit yours soon. Ana Nowland unfortunately resigned as rector for the #169 weekend, the Spring 2022 date and rector TBD.

This year due to the pandemic we have resorted to virtual meetings via Zoom. We have three reunion groups meeting each week for individuals to share and engage in a deeper faith, sharing our piety, study, and apostolic action as part of the process of developing a closer relationship with Christ and our fellow Christians. It should be noted that individuals are not required to have attended a weekend to come to an Ultreya or participate in a group, all are welcome. Nancy Comfort is serving on the Secretariat currently as the secretary. Please consider joining the Secretariat in 2021, we truly need members and is a wonderful community to serve with! Contact Nancy Comfort if interested.

There are 22 total Cursillistas' at St. Peter's, sadly we lost two, Bonnie Rennick, and Al Coward. St. Peter's had no Candidates or Team members attending Cursillo in 2020 due to the pandemic. This break in weekends is a great time to pray and sponsor a candidate to attend the Fall 2021 weekend. If interested about attending Cursillo or serving on a weekend contact Bruce Comfort, Nancy Comfort or any other Cursillistas' listed on the bulletin board.

### 2021 Weekends:

Spring Coed – cancelled

Fall Coed 168: October 7-10, 2021 Rector Travis Kennedy

# St. Peter's Cursillistas'

1.	Joyce Baker	
2.	Howard Belote	
3.	Janet Chauncey	
4.	Joyce Caldwell	
5.	Maurice Caldwell	
6.	Bruce Comfort	
7.	Nancy Comfort	

o. Rai cii Rakoi			
9. Laura Kallestad			
10. Jodie McGinty			
11. Sean McGinty			
12. Lynne Monette			
13. Ana Nowland			
14. Jason Nowland			
15. Charlie Pfeifer			

8. Karen Kakol

16. Ashley Piero	e
17. Marianne R	udis
18. Linsey Shrev	/e
19. Amanda Tay	/lor
20. Jessica Troc	hanowski
21. Kimberly Tr	uxell

22. Debbie Whitehorne

DeColores,

Bruce & Nancy Comfort (Cursillo)

# Prayer Shawl Ministry Year End Report 2020

We have a group of 9 that crochet/knit/loom shawls that are prayed over as they are made. These shawls are then given to those that are shut in, ill, or are experiencing a difficult time in life. to provide them comfort and remind them that God is with them in their time of need.

Knitted/crocheted/loomed hats and scarves are also part of our way to help the homeless in our area. To date, we have crafted 13 hats.

Our ministry also extends to area hospitals. Newborns and preemies benefit from this ministry by receiving hats and preemies receive blankets that we have knitted/crocheted/loomed. To these babies we have provided 41 infant hats, 149 preemie hats and 7 blankets.

We are also providing Pocket Prayer Shawls to anyone that would like to have one, either for themselves or for loved ones that are going through an unsettling time in their life. They are created to give comfort and support to the recipient. They travel nicely in a pocket or purse to give healing thoughts and the closeness of God.

We suspended our meetings, of course, during this Covid crisis but we didn't stop our dedication to this ministry. We continued to provide hats to newborns, as well as Chemo Caps for distribution to patients at Va Oncology during this time. As of November, we were able to supply these patients with 291 caps. If you know of anyone that is in need please let a member of our group know and we will be happy to supply a cap to them. They are one-of-a-kind caps so the recipient will be receiving an original handmade cap.

Another blessing that came our way again this year via the Chauncey family was a donation, through their friend, of baby blankets and baby shawls. 16 baby blankets were given to area hospitals. The baby shawls that we received, will be sold to raise funds for our various ministries. We have 10 of these shawls available at \$40.00 each-their value is well over \$100. Should you be interested in purchasing one of these please contact me or the church office.

Another act of kindness came from Debbie Whitehorne for her generous donation of lap blankets and mittens that we were able to provide to Providence Place of DePaul and Commonwealth Memory Care.

As you can see, we have not let the Covid crisis stop our efforts of providing for those in need. We would like to thank all that have donated yarn and hooks/needles/looms so that we can continue with this Ministry. A special Thank You goes out to BJ Neaves for her continued support in this area.

We meet on the first Tuesday of the month and welcome new members, whether experienced or inexperienced, to join the prayer shawl ministry at any time during the year. We have some really good teachers that will help no matter what your experience level. Come help us share these good tidings.

The Prayer Shawl Ministry Submitted by Millie Coward

# The Columbarium Annual Report 2020

St. Peter's Columbarium has a total of 24 niches. Nineteen niches have been purchased to date, fourteen of which are occupied.

The niches may be purchased ahead of time with a down payment and a monthly payment plan, or may be purchased outright for \$750 per niche.

For a leaflet and information about the Columbarium please contact the church office at 466-9392.

Vel Shreve

# ST. PETER'S DAY SCHOOL Annual Report-2020

St. Peter's Episcopal Day School exists to serve the community by providing quality Christian Education in an atmosphere that is both caring and nurturing. We seek to minister to the spiritual, as well as the physical and emotional needs of our students. This is accomplished through our comprehensive early childhood developmental program. Our curriculum, policies, and class activities reflect Christian principles and ideals, and seek to nurture in each child an appreciation and respect for himself/herself, home, family, church, and country. Computers in each classroom are equipped with software designed to develop age appropriate skills for the three, four and five (kindergarten) year old classes.

Like most people and businesses, to say that this has been a challenging year is a gross understatement. A PPP loan allowed us to keep our staff together, but the rules limited our enrollment. State grants have helped but enrollment remains at a critical level with the biggest problem in Kindergarten. We are having problems competing with the enhanced kindergarten programs being offered at no cost by the public schools. The Day School cash reserves are low, providing little cushion to pay unexpected expenses. The issue is enrollment. The change in enrollment by just a few students can make a significant difference in the financial health of the Day School.

Two-year-old enrollment is very close to capacity with 8 students. Our enrollment currently stands at 40 students-ages 2 through 5 years (Kindergarten). More and more families seem to be getting after school day care from grandparents rather than our extended care program. The Extended Care enrollment is currently about 24 children. Our staff includes Mrs. Vel Shreve (Acting Director), five teachers and two teacher's assistants. Laura Kallestad is the supervisor of our extended care and summer camp programs. There are three aids assisting Laura.

Our Day School Board of Directors meets monthly and its members are: Charlie Pfeifer (Chairman), Vel Shreve, Liz Kress and Caroline King. We would like to increase the board membership. If you would be interested in serving on our Day School Board, please contact Charlie Pfeifer or Vel.

As Covid 19 allows, all parish members are invited to attend our Annual Christmas Program as well as our Annual End-of -the-Year Program. It is a great way to experience firsthand the results of the dedication and hard work of our students and staff.

Submitted by Charlie Pfeifer

# **ANNUAL REPORT 2020**

# **Card Ministry**

For the year 2020, the Card Ministry has sent out 130 greeting cards, including a Christmas card to every parish member.

As we begin 2021 we welcome our new priest, The Rev. Jesse Lassiter, and his wife, Sophia.

The covid problem is still with us, but our goal for the future is to increase our card ministry, keeping our parish family in touch, and aware of our gathering status, any changes that occur, and to remind us all that God is always with us, and His blessings surround us.

This ministry operates as a donation.

Respectfully submitted,

**Charlotte Corbett**