

# St. Peter's Episcopal Church Vestry Meeting Minutes

May 13, 2024

**Opening:** The St. Peter's Vestry met together in the Diffenbaugh Library on May 13, 2024. Attending the meeting in person were Fr. Jim Hunter, Vel Shreve, Linsey Shreve, Judy Eller, Charlotte Corbett, Debbie Whitehorne, Charlie Pfeifer, and Peggy Pfeifer. Liz Kress attended via Facetime. This meeting began with Evening Prayer at 7:00 P.M.

**AMC911:** Chris from AMC911 presented their proposal for drainage in front of the church buildings.

**Minutes:** The minutes from April 8, 2024, were approved with a motion from Charlie Pfeifer and seconded by Linsey Shreve. It was passed by acclamation.

**Financial Report:** Charlie Pfeifer presented the financial reports for March and April 2024. The March financial report was motioned for approval by Vel Shreve and seconded by Judy Eller. This was passed by acclamation. April's financial report was motioned for acceptance by Debbie Whitehorne and seconded by Charlotte Corbett. Approved by acclamation.

**Rector's Report:** Fr. Jim had three visits with parishioners and made several Pastoral calls.

**Senior Warden's Report:** Linsey Shreve reported that she had received a list from the Diocese offices of Supply Priests, and she will begin to try to arrange for coverage after Fr. Jim steps down following the July 14<sup>th</sup> service.

**Junior Warden:** This report will be covered in New and Old Business.

## **New Business:**

**Vestry Members:** In putting together the bylaws for the church, it was discovered by Liz Kress that all Vestry members needed to be members of the church and in good standing as an Episcopalian. Liz herself was baptized and confirmed in the Roman Catholic Church and has not been received into the Episcopal Church. It was suggested by Fr. Jim that Liz Kress be "grandfathered" to continue serving on the Vestry and complete her term as it is currently. Fr. Jim made the motion and Linsey Shreve seconded this motion. It was passed by acclamation.

**Lenten/Easter Offering:** Currently the total contributions are \$347.00. The Vestry decided to round-up the amount to \$350.00 for the donation to Shelly Ann Tenia's church in Trinidad.

**Day School Door and Plumbing:** The estimate for the door is approximately \$9,000 and the plumbing is approximately \$1,700. These are being installed so we can open an 18 – 24-month year-round class in the front room of the Day School. Charlie motioned that we accept the bid from Door-to-Door and the bid from Guardian Sewer and Drain. Judy Eller seconded. Passed by acclamation.

continued

## Vestry Meeting Minutes cont.

May 13, 2024, Page 2

**Safety:** Charlotte Corbett, Debbie Whitehorne, and Laura Kallestad attended an informational seminar on keeping churches safe. To begin with, we should start locking the doors to the church and Sunday school hall at 15 minutes following the beginning of services/classes. The bushes should all be trimmed to below window level. These are both inexpensive actions to keep the church as a safe facility. The Ushers are the first line of defense in the church, and they could easily lock and unlock the door as needed. An article will be placed in *The Call*.

**Money Collected by resale:** Debbie had taken several items and sold them on Facebook Marketplace.

The items were extra unwanted items, and the money will be entered into the Day School account.

### **Old Business** –

**Lawn Maintenance** J & K Lawn Service has been hired to maintain the grounds which will include lowering the height of the bushes on the property for safety reasons.

**Potable Water – Lead testing:** Laura has submitted the initial plans for testing, and it involves 11 water outlets which require 2 test samples each for a total of 22 samples. These samples will have to be collected on a Saturday morning after the water has been off for 8 – 18 hours. Laura will do this sampling and return the samples to the testing company (120Water) the same day.

**Electrical issues in the Day School and Church** The bids are in for repairing the electrical issues involving the Day School and the Church. This issue will be addressed upon receipt of funds.

**Buildings and Grounds Grant Guidelines** Charlie will get in contact with Judy Dobson now that he has been reminded. He will be talking with Judy the following day and will find out about this issue.

**Dominion Energy Efficiency Service:** June 3<sup>rd</sup> the company will be at the church/day school to perform any maintenance as needed.

**Fence:** The fence has been repaired and the payment made. The trucker (Theresa Pasto) who knocked down our fence has not taken any calls, and her truck has not been parked at our facility since.

**Parish Hall Use outside the church members** The forms that Judy Eller was given were forwarded to the vestry, and Laura did convert them to apply to St. Peter's and our Parish Hall. Donation amount has been included, "service animals only" was added, and no alcohol allowed was mentioned.

**Painting** Debbie has received several quotes for painting and repairing the church doors. All the front access doors need this work. This issue will be further addressed at the June 10, 2024, meeting.

The next Vestry meeting will be June 10, 2024.

There being no further business, the meeting was closed with the remainder of the Evening Prayer service and then adjourned.

Respectfully submitted,

Laura Kallestad

Registrar